



Cancellation Policy

We strive to meet all of our patient's appointment needs. In order to schedule and see patients in a timely manner, it is important for all patients to keep their scheduled appointments and to arrive promptly.

Please contact the office **immediately** if there is a need to cancel an appointment. This will allow other patients who wish to be seen to schedule their need appointments in that time slot.

In the event that an appointment is cancelled with less than 24 hour notice, or if a patient does not show up for an appointment, or if a patient is 15 minutes late, patient's next appointment will be rescheduled.

This policy is in order for those patients that do keep their appointments and do arrive arrive promptly to be able to schedule appointments and be seen in the timely manner they well deserve.

Please note: Most medications may only be refilled at scheduled appointment times and cannot be refilled over the phone.

Signature of Patient

Date Signed